## **STEPS TO PROTECT YOURSELF**

- 1 FREEZE YOUR CREDIT WITH ALL 3 CREDIT AGENCIES (EXPERIAN, EQUIFAX, TRANSUNION)
- 2 REVIEW YOUR ANNUAL CREDIT REPORT EACH YEAR WITH ALL 3 CREDIT REPORTING AGENCIES (www.ANNUALCREDITREPORT.COM)
- 3 KEEP YOUR COMPUTER VIRUS CHECKER SOFTWARE UP TO DATE
- 4 USE STRONG PASSWORDS (AT LEAST 15 CHARACTERS) FOR ALL ONLINE ACCOUNTS AND DON'T REPEAT THE SAME PASSWORD FOR ANY ACCOUNTS
- 4 BUY A GOOD CROSSCUT SHREDDER AND SHRED ALL PERSONAL DOCUMENTS THAT YOU ARE PLANNING TO DISPOSE OF
- 5 CHECK WITH YOUR HOMEOWNERS INSURANCE COMPANY TO DETERMINE IF THEY OFFER IDENTITY THEFT INSURANCE AND ADD IT TO YOUR POLICY

## IF YOU ARE A VICTIM OF FRAUD

- 1 CONTACT ALL 3 CREDIT REPORTING AGENCIES AND PLACE A FRAUD ALERT
- 2 FILE A POLICE REPORT WITH LOCAL LAW ENFORCEMENT
- 3 CONTACT ALL CREDITORS AND FINANCIAL INSTITUTIONS
- 4 CLOSE ANY ACCOUNT THAT HAS BEEN DEFRAUDED IMMEDIATELY
- 5 CONTACT THE IRS AND STATE OF VIRGINIA TAX DEPARTMENT TO SECURE A PIN NUMBER FOR USE FOR FILING OF ANY YEARLY TAX RETURNS
- 5 FILE A COMPLAINT WITH THE FEDERAL TRADE COMMISSION (www.FTC.GOV)
- 6 REPORT ONLINE CRIMES TO INTERNET CRIME COMPLAINT CENTER (www.IC3.GOV)