



Virginia State Bar

1111 East Main Street Suite 700
Richmond, Virginia 23219-0026
Telephone: (804) 775-0500

Fax: (804) 775-0501 TDD: (804) 775-0502

PERSONAL AND CONFIDENTIAL

via e-mail only

Re: Complaint from [REDACTED]
VSB Docket # [REDACTED]

Dear [REDACTED]:

Attached please find a copy of a complaint concerning you that the Virginia State Bar received from the above referenced complainant. In an effort to resolve the problem(s) between you and the complainant and thereby try to avoid our office initiating a formal ethics investigation into this matter, please explain the status of this matter. Did you agree to finalize the divorce in this matter? Please send me a copy of any written communication you send to the complainant. If you communicate orally with the complainant, please send me a written summary of your conversation.

Pursuant to Virginia Rule of Professional Conduct 8.1(c), you have a duty to comply with the bar's lawful demands for information not protected from disclosure by Rule 1.6 which governs confidentiality of information. This request constitutes a lawful demand for information from a disciplinary authority pursuant to Rule 8.1(c). The bar requests that your response to this complaint **BE RECEIVED IN THIS OFFICE** via regular mail or by email to intakereb@vsb.org by [REDACTED]

Very truly yours,

Mary W. Martelino
Assistant Intake Counsel

MWM/bs

Attachment(s): Complaint

cc: [REDACTED]



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Re:



Dear



The enclosed First Amended Complaint filed by the [REDACTED] against you in the [REDACTED] specifically alleges several violations of the Virginia Rules of Professional Conduct. The Rules of the Supreme Court of Virginia authorize bar counsel to investigate and prosecute complaints of attorney misconduct.

The bar is conducting a preliminary investigation to determine whether this complaint should be dismissed or referred to a district committee for a more detailed investigation. Pursuant to Virginia Rule of Professional Conduct 8.1(c), you have a duty to comply with the bar's lawful demands for information not protected from disclosure by Rule 1.6, which governs confidentiality of information. This request constitutes a lawful demand for information from a disciplinary authority pursuant to Rule 8.1(c) of the Virginia Rules of Professional Conduct, and the bar requests that you submit a written answer to the complaint within 21 days of the date of this letter. Please provide your signed answer and any exhibits electronically to Discipline@vsb.org or by regular mail to the above address. You should redact all personal identifying information, such as social security numbers, dates of birth, bank account numbers, driver's license numbers, etc., from all documents. Any exhibits provided should be copies, and you should preserve your original documents since you may need them later as evidence.

In addition to your answer, you may submit a written objection within 21 days of the date of this letter identifying any privileged information responsive to the complaint that you are withholding and stating why you believe Rule 1.6 protects the withheld information from disclosure. Note that Rule 1.6(b)(2) permits a lawyer to reveal otherwise privileged information in responding to allegations in any proceeding concerning the lawyer's representation of the client. Your answer and any objections you make may be used by the bar to prove any allegations of misconduct.

Failure to respond in a timely manner to this and other lawful demands from the bar for information about the complaint may result in the imposition of disciplinary sanctions. If you fail to submit a written answer within 21 days, the bar will refer the complaint to the district committee for further investigation.

As part of the preliminary investigation, the bar may send your answer to the complainant for review and comment.

Volume 11 of the Code of Virginia (1950, as amended) sets out the Procedure for Disciplining, Suspending and Disbarring Attorneys and the Rules of Professional Conduct. The procedure and rules are also available on the Virginia State Bar's website at www.vsb.org. If you have questions about the disciplinary process or procedure, you or your attorney may contact me.

The bar is aware that the complaint is merely one side of the dispute, and it is important that we have a full understanding of all relevant facts. I will review your response and advise regarding what action, if any, the bar intends to take.

Thank you for your anticipated cooperation.

Very truly yours,



Renu M. Brennan
Bar Counsel

RMB:skl

Enclosure: Complaint



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[REDACTED]
CONFIDENTIAL

BY REGULAR MAIL & EMAIL: [REDACTED]

Re: In the Matter of [REDACTED]
VSB Docket No. [REDACTED]

Dear [REDACTED]:

Enclosed please find a Consent to Revocation of your license to practice law in the Commonwealth of Virginia for your review. If acceptable, please sign and return.

Thank you.

Very truly yours,

Renu M. Brennan
Bar Counsel

RMB:skl

Enclosure

Appendix C

VIRGINIA:

BEFORE THE VIRGINIA STATE BAR DISCIPLINARY BOARD

IN THE MATTER OF

VSB Docket No. [REDACTED]

AFFIDAVIT DECLARING CONSENT TO REVOCATION

I, [REDACTED], after being duly sworn, states as follows:

1. That I was licensed to practice law in the Commonwealth of Virginia on

2. That I submit this Affidavit Declaring Consent to Revocation pursuant to Rule of Court, Part 6, Section IV, Paragraph 13-28;

3. That my consent to revocation is freely and voluntarily rendered, that I am not being subjected to coercion or duress, and that I am fully aware of the implications of consenting to the revocation of my license to practice law in the Commonwealth of Virginia;

4. I am aware that there is currently pending a complaint, an investigation into, or a proceeding involving, allegations of misconduct, the docket number for which is set forth above, and the specific nature of which is here set forth:

[REDACTED]

5. I acknowledge that the material facts upon which the allegations of misconduct

are predicated are true; and

6. I submit this Affidavit and consent to the revocation of my license to practice law in the Commonwealth of Virginia because I know that if the disciplinary proceedings based on the said alleged misconduct were brought or prosecuted to a conclusion, I could not successfully defend these allegations.

Executed and dated on _____.

Respondent

COMMONWEALTH OF VIRGINIA
CITY/COUNTY OF _____, to wit:

The foregoing Affidavit Declaring Consent to Revocation was subscribed and sworn to before me by _____ on _____.

Notary Public

My Commission expires: _____.